



**UNIVERSITY OF GUAM  
UNIBETSEDÁT GUÅHAN  
Board of Regents**

**Resolution No. 19-10**

**RELATIVE TO APPROVING THE FY2020 GENERAL OPERATIONS BUDGET AND  
SPECIAL APPROPRIATIONS BUDGET**

**WHEREAS**, the University of Guam (UOG) is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges (WASC) Senior College and University Commission (WSCUC) serving the post-secondary needs of the people of Guam and the Western Pacific region;

**WHEREAS**, the governance of the University is vested in the Board of Regents (BOR) which is responsible for approving, adopting and submitting an annual budget to *I Liheslaturan Guahan*;

**WHEREAS**, the University received recommendations on areas of resource needs from the University Planning and Budget Advisory Committee (UPBAC) with representation from the Faculty Senate, Deans Council, Administrative Council, Faculty Union, Staff Council, and Student Government Association;

**WHEREAS**, the University has demonstrated commitment to a stable, balanced budget in an atmosphere of declining resources related to the problems facing the economies of the island and the region;

**WHEREAS**, the University has agreed upon the goals articulated in its strategic plan and focused its revenues and spending upon the highest priorities within its mission;

**WHEREAS**, the University has implemented initiatives that enhance, realign and reshape the institution, strengthening its commitment to student learning, academic quality, institutional efficiency and effectiveness, revenue growth, and cost savings;

**WHEREAS**, the University has developed a budget for FY2020 focused on academic program quality, operational needs, critical vacancies, strategic growth and initiatives, and priorities associated with institutional compliance and safety issues, revenue generation, continuous improvement, and program and business support;

**WHEREAS**, the University presents its FY2020 budget request identifying funding required for a base that is sufficiently balanced within funding levels to sustain academic quality and student learning including infrastructure support and continuing special appropriations (WERI, Hatchery, Soil Conservation);

**WHEREAS**, for FY2020, the University requests an appropriation of \$33.9M for general operations;

**WHEREAS**, based upon an assessment of the priority needs of the University and upon the recommendations of UPBAC and the administration, the President recommends the attached FY2020 General Operations Budget for Board approval; and

**WHEREAS**, at their February meeting, the Budget, Finance and Audit (BFA) Committee met to review the budgets and the capital outlay budget; and the President and the BFA Committee now recommend to the BOR the attached FY2020 General Operations Budget for approval.

**NOW, THEREFORE BE IT RESOLVED**, that the UOG FY2020 General Operations Budget (as attached) is hereby approved to be submitted to *I Mina'Trentai Singko Na Liheslaturan Guáhan* pursuant to public law.

Adopted this 13th day of February, 2019.

  
\_\_\_\_\_  
Christopher K. Felix, Chairperson

**ATTESTED:**

  
\_\_\_\_\_  
Thomas W. Krise, Ph.D., Executive Secretary

## FY 2020

### A. General Operations Budget

	FY 2020
	Budget Request
<b>SUMMARY OF GENERAL OPERATIONS BUDGET</b>	
Revenues	50,777,135
Expenses	<u>(50,777,135)</u>
Balance	<u><u>(0)</u></u>
<b>Revenues</b>	
Appropriation -GovGuam General Fund	33,955,431
Tuition Fund Projected Net Revenue	14,795,073
Federal Matching Funds	1,586,631
Transfers from PIP and NAFs	<u>440,000</u>
<b>Total Revenues</b>	<u><u>50,777,135</u></u>
<b>Expenses</b>	
	FY 2020
Personnel Expenses	
Existing Personnel - filled	(35,618,094)
Current Vacant Positions	(2,282,799)
Salary Increments - 2020	(250,000)
Annualized cost of FY19 increments	-
Other Personnel Cost	<u>(626,000)</u>
Subtotal Personnel Expenses	(38,776,893)
Operating (Non-personnel) Expenses	
Contracts	(4,019,035)
Supplies	(597,101)
Equipment	(286,886)
Accreditation	(35,000)
Miscellaneous	(132,174)
Utilities	(4,200,000)
Library Priorities - Capital	(202,000)
Capital Outlay repair & maint.	<u>(500,000)</u>
Subtotal Operating (Non-personnel) Expenses	(9,972,196)
<b>Total General Operations Expenses</b>	<u><u>(48,749,089)</u></u>
<b>Non-Operating Expense</b>	
Debt service	<u>(2,028,046)</u>
<b>Balance</b>	<u><u>(0)</u></u>
<b>B. Special Appropriations (Continuing)</b>	
WERI - Guam Hydrologic Survey (GHS)	260,222
WERI - Guam Comprehensive Water Monitoring Prog (CWMP)	197,948
GADTC Hatchery	<u>114,402</u>
Total Special Appropriations (Continuing)	572,572
<b>C. Capital Improvements Fund</b>	
Student Svs Ctr & Engineering Annex	1,158,283
Cont. Appropriation per §16132, Chapt. 16, Title 17 GCA	500,000

FY20 General Operations Detail	Vac FTE	Vacant Positions	Filled FTE	PERSONNEL	CONTRACTS	SUPPLIES	EQUIP	MISC EXP	UTILITIES	CAPITAL OUTLAY	TOTALS	%
<b>EXECUTIVE OFFICES</b>												
President's Office	-	-	5.0	625,189	126,268	3,500	10,000	-			764,957	1.57%
Integrated Marketing and Communications	-	-	3.0	148,050	90,000	10,500	5,000				253,550	0.52%
Alumni Relations Office	-	-	1.0	123,590	5,175	200	1,500	4,200			134,665	0.28%
Legal Counsel	-	-	2.0	225,027	7,000	200	2,500	-			234,727	0.48%
Office of Sponsored Programs	-	-	6.0	478,804	11,000	5,682	2,000	4,500			501,986	1.03%
<b>Executive Office Expenses</b>	-	-	<b>17.0</b>	<b>1,600,661</b>	<b>239,443</b>	<b>20,082</b>	<b>21,000</b>	<b>8,700</b>	-	-	<b>1,889,886</b>	<b>3.88%</b>
<b>ACADEMIC AND STUDENT AFFAIRS</b>												
Senior Vice President's Office	1.0	132,878	3.0	421,481	3,500	4,000	2,500	35,000			466,481	0.96%
Institutional Effectiveness/Assessment	-	-	3.0	233,794	39,350	3,400	4,500	7,500			288,544	0.59%
CEDDERS	-	-	1.0	255,301	-	-	-	-			255,301	0.52%
Academic Excellence/Graduate Studies	-	-	2.0	201,063	2,500	500	-	5,500			209,563	0.43%
School of Business and Public Administration	4.0	225,043	25.5	2,616,072	20,000	10,000	-	11,600			2,657,672	5.45%
School of Education	1.5	60,085	24.0	2,132,780	95,000	13,800	7,000	-			2,248,580	4.61%
School of Nursing and Health Sciences	1.5	60,085	17.0	1,591,087	46,750	3,230	2,678	-			1,643,745	3.37%
College of Liberal Arts and Social Sciences	2.0	86,353	65.5	6,203,236	71,500	23,446	3,378	-			6,301,560	12.93%
College of Natural and Applied Sciences	6.0	281,560	80.0	7,537,953	77,000	45,000	20,000	22,000			7,701,953	15.80%
School of Engineering	2.0	188,686	4.0	460,914	12,500	22,500	14,900	9,500			520,314	1.07%
Enrollment Management & Student Services-Dean	-	-	3.0	272,184	17,576	25,825	4,380	-			319,965	0.66%
Triton Express-One Stop	-	-	0.0	-	2,000	6,000	3,000	1,380			12,380	0.03%
Student Life Office	-	-	1.0	58,303	-	2,141	2,000	-			62,444	0.13%
Student Counseling (includes ADA student services)	-	-	5.0	377,242	20,038	3,076	2,400	-			402,756	0.83%
Career Placement	-	-	1.0	81,179	2,942	1,671	2,000	-			87,792	0.18%
Admissions and Records	-	-	14.0	838,287	82,675	4,205	3,600	300			929,067	1.91%
Student Health	-	-	1.0	41,473	10,195	325	-	-			51,993	0.11%
Financial Aid Office	1.0	54,164	6.0	384,749	5,000	2,000	2,000	-			393,749	0.81%
UOG Library	3.0	126,113	17.0	1,024,148	270,448	15,300	-	-		197,000	1,506,896	3.09%
Marine Lab	1.0	60,085	15.0	1,363,849	26,900	4,000	60,250	29,550			1,484,549	3.05%
Micro Area Res Center (MLI, Cham Lang& Culture)	2.0	120,169	12.0	998,208	37,000	5,000	-	-		5,000	1,045,208	2.14%
Water and Environmental Research Institute	1.0	60,085	11.0	1,060,489		1,000					1,061,489	2.18%
<b>Academic and Student Affairs Expenses</b>	<b>26.0</b>	<b>1,455,303</b>	<b>311.0</b>	<b>28,153,794</b>	<b>842,874</b>	<b>196,419</b>	<b>134,586</b>	<b>122,330</b>	-	<b>202,000</b>	<b>29,652,003</b>	<b>60.83%</b>
<b>ADMINISTRATION AND FINANCE</b>												
Vice President's Office	1.0	97,723	3.0	310,520	6,570	2,000	3,000	-			322,090	0.66%
Office of Information Technology	5.0	373,497	13.0	982,946	264,740	18,000	3,000	-			1,268,686	2.60%
Comptroller's Office	2.0	97,810	23.0	1,486,413	150,000	10,000	2,000	3,000			1,651,413	3.39%
Facilities and Utilities	5.0	192,164	45.8	2,209,718	315,000						2,524,718	5.18%
Safety and Security	-	-	1.0	62,635	156,834	87,500	75,000	-			381,969	0.78%
Human Resources Office	1.0	66,302	9.0	577,999	13,193	11,000	4,000	33,045			639,237	1.31%
EEO (includes ADA services)	-	-	2.0	138,366	17,760	2,100	10,800	99			169,125	0.35%
Auxilliary and Fieldhouse				95,044							95,044	0.19%
<b>Administration and Finance Expenses</b>	<b>14.0</b>	<b>827,497</b>	<b>96.75</b>	<b>5,863,639</b>	<b>924,097</b>	<b>130,600</b>	<b>97,800</b>	<b>36,144</b>	-	-	<b>7,052,281</b>	<b>14.47%</b>
<b>Staffing Pattern</b>												
			424.75	35,618,094								
<b>Other Personnel Costs</b>												
Current Vacancies	40.00	2,282,799									2,282,799	4.68%
Annualized FY19 increments				-							-	0.00%
Salary Increments (FY20)				250,000							250,000	0.51%
HRO-Recruitment Costs				100,000							100,000	0.21%
Other Personnel Costs				326,000							326,000	0.67%
<b>Total Other Personnel Costs</b>	<b>40.00</b>	<b>2,282,799</b>		<b>676,000</b>	-	-	-	-	-	-	<b>2,958,799</b>	<b>6.07%</b>
<b>UTILITY COSTS, CAMPUS SUPPLIES AND BUILDING SAFETY IMPROVEMENTS</b>												
Plant Maintenance (custodial/maintenance)					108,000	250,000	33,500				391,500	0.80%
Security Guard Services					362,681						362,681	0.74%
Property and Liability Insurance Coverage					660,000						660,000	1.35%
Ellucian Software Maintenance Costs					537,407						537,407	1.10%
Capital Outlay and ADA Safety Improvements										500,000	500,000	1.03%
Power									3,380,000		3,380,000	6.93%
Water / Wastewater									200,000		200,000	0.41%
Telephone									520,000		520,000	1.07%
Hazardous/Metallic Waste/Trash Removal									100,000		100,000	0.21%
<b>Total</b>	-	-	-	-	<b>1,668,088</b>	<b>250,000</b>	<b>33,500</b>	-	<b>4,200,000</b>	<b>500,000</b>	<b>6,651,588</b>	<b>13.64%</b>
ITAC Priorities				200,000	344,533						544,533	1.12%
<b>Grand Total</b>	<b>40.00</b>	<b>2,282,799</b>	<b>424.75</b>	<b>36,494,094</b>	<b>4,019,035</b>	<b>597,101</b>	<b>286,886</b>	<b>167,174</b>	<b>4,200,000</b>	<b>702,000</b>	<b>48,749,089</b>	<b>100%</b>

**Approved Current Vacancies**

33%

	Unit	Department	Title	Annual Salary	Benefits	Total Salary & Benefits
1	SVP	Academic Affairs		100,000	32,878	132,878
2	SBPA	School Of Bus. & Public Admin	ADMIN OFFCR	33,911	11,149	45,060
3	SBPA	School Of Bus. & Public Admin	PROG COORD III	45,014	14,799	59,813
4	SBPA	Business Administration	ASST PROF	45,218	14,867	60,085
5	SBPA	Public Adm & Legal Studies	ASST PROF - Public Admin	45,218	14,867	60,085
6	SOE	School Of Education	ASST PROF	45,218	14,867	60,085
7	SOE	School Of Education	IT SUPPORT TECH (ITAC Initiative)		-	-
8	SNHS	Nursing	ASST PROF	45,218	14,867	60,085
9	SNHS	Sch.of Nursng,soc.wrk&hlth Sc	COMP TECH (ITAC)		-	-
10	CLASS	Coll.of Liberal Arts &soc.sci	ADMIN OFFCR	33,911	11,149	45,060
11	CLASS	Coll.of Liberal Arts &soc.sci	ADMIN ASST	31,076	10,217	41,293
12	CNAS	Coll.of Natural&applied Scien	ADMIN ASST	31,076	10,217	41,293
13	CNAS	Cooperative Extension Service	ASST PROF	45,218	14,867	60,085
14	CNAS	Mathematical & Computer Sci.	ASST PROF	45,218	14,867	60,085
15	CNAS	Western Pac Tropical Res Ctr	AGR RES TECH	24,279	7,982	32,261
16	CNAS	Western Pac Tropical Res Ctr	ADMIN ASST	31,076	10,217	41,293
17	CNAS	Western Pac Tropical Res Ctr	RES ASSOC II	35,027	11,516	46,543
18	SENG	School Of Engineering	ASST PROF	71,000	23,343	94,343
19	SENG	School Of Engineering	ASST PROF	71,000	23,343	94,343
20	Marine Lab	Marine Laboratory	ASST PROF (EPSCoR Funded) - Marine Mollusk and Coral Genomicist	45,218	14,867	60,085
21	MARC	Micronesian Area Res. Center	ASST PROF (CURATOR)	45,218	14,867	60,085
22	MARC	Micronesian Area Res. Center	ASST PROF (VISIT SCH)	45,218	14,867	60,085
23	WERI	Water & Environ. Res Institute	ASST PROF	45,218	14,867	60,085
24	EMSS - FAO	Emss- Financial Aid	PROG COORD II (One Stop)	40,762	13,402	54,164
25	RFK	Learning Resources	LIB TEC I	23,171	7,618	30,789
26	RFK	Learning Resources	ASST PROF	45,218	14,867	60,085
27	RFK	Learning Resources	MLTI-MED TECH II	26,520	8,719	35,239
28	OIT	Computer Center	WEB APP DEV	40,841	13,428	54,269
29	OIT	Computer Center	SR. MGR, INFRASTRUCTURE/ISO	83,038	27,301	110,339
30	OIT	Computer Center	MICRO COMP SPEC	40,841	13,428	54,269
31	OIT	Computer Center	JR. INFO SECURITY ANALYST	75,602	24,856	100,458
32	OIT	Computer Center	JR. INFO SECURITY ANALYST	40,762	13,402	54,164
33	VPAF	Administration & Finance	Internal Auditor	73,544	24,179	97,723
34	COMPT	Af-comptrollers' Office	ACCT TECH II	28,595	9,401	37,996
35	COMPT	Af-comptrollers' Office	SUPPLY MGMT ADMIN	45,014	14,799	59,813
36	Plant-Facilities	Af - Facilities & Utilities	CAP PROJ MGR	71,000	23,343	94,343
37	Plant-Facilities	Custodial Services	BLDG CUST	17,769	5,842	23,611
38	Plant-Facilities	Custodial Services	BLDG CUST	17,769	5,842	23,611
39	Plant-Facilities	Custodial Services	MAINT CUST	19,040	6,260	25,300
40	Plant-Facilities	Grounds	GROUNDWS WKR	19,040	6,260	25,300
41	HRO	Human Resources	PERS SPEC IV	49,897	16,405	66,302

2,282,799

**FY 2020 Capital Outlay Budget**

<b>Unit</b>	<b>Project Description</b>	<b>Budget Amount</b>
Library	Collection Development: Books (Print & Non-Print)	50,000
Library	Collection Development: Databases	97,000
Library	Collection Development: Film/DVD's	5,000
Library	Collection Development: Journals/Subscriptions	45,000
MARC	Collection Development: Books (Print & Non-Print)	5,000
		<hr/> <hr/> <b>202,000</b>
Campus Wide	Campus Security Alert System	200,000
Campus Wide	AC Duct System Repair/Replacement	200,000
Campus Wide	Campus Wiring to CAT6 Phase 1	100,000
		<hr/> <hr/> <b>500,000</b>



**University of Guam**  
**Information Technology Advisory Committee (Formerly UTAC)**  
**FY 2020 Budget IT Priorities**  
**GL UNIT: 720002**

Initiative	FY 2020 - Amount		Assumptions/Description
	General Ops	NAF Budgets	
<b>Web Services &amp; Presence</b>			
<b>UOG Website - OmniUpdate</b>	37,450	-	Operational Expense for Campus Web Content Management System (WCMS)
Additional OU User Licenses for FY2020 (25 accounts)	17,000	-	
Mobile Apps Licensing, Support, and Web Design	15,000	-	
Web - IT Priority Services (Document Repository, Storage, etc.)	15,000	-	
Web and IMC Equipment Refresh	15,000	-	
Marketing/Digital Media Support	15,000	-	
	<u>114,450</u>	<u>-</u>	<b><i>FY 2019 v. FY 2020 Difference:</i></b>
			<b><i>\$19,450.00</i></b>
<b>ITRC Infrastructure &amp; Information Security</b>			
*10Gb Research and Education Network (REN) lit fiber (NEW)	30,000	-	National Science Foundation CC* Grant (OAC-1659182) will pay <b>\$30K/year</b> until 5/31/2019
<b>CollegeNet On-Line Faculty Evaluation - WDYT</b>	15,456	-	
IT Infrastructure	25,000	<b>60,000</b>	ITAC Priorities: Wireless Equipment Refresh, Cisco VoIP (IT NAF + \$30K EPSCoR)
Ellucian Colleague Enterprise Servers Refresh	-	-	
<b>Entrinsik Informer to replace Query Builder (NEW) - 1-TIME</b>	<b>50,000</b>	<b>30,000</b>	<b>UPGRADE of UNIDATA DB will break capability of doing Query Builder queries!</b>
<b>Internet2 Annual Membership Dues (NEW)</b>	12,000	-	Priority Enterprise Membership for Res. & Educ. Network (REN) and EPSCoR
Anti-Virus and Information Security Software and Services	5,000	10,000	increased frequency of attacks & problems (IT NAF)
	<u>137,456</u>	<u>100,000</u>	
<b>Decentralized IT Support in Academic Units</b>			
Academic IT Support Staff (Personnel)	<u>200,000</u>	<u>200,000</u>	dedicated IT support staff match NAF up to \$35K each
	200,000	200,000	
<b>Academic and Administrative Computing Priorities</b>			
<b>Civitas Triton Scheduler Web Tool (NEW)</b>	10,000	10,000	<i>Former Description: Colleague for Academic &amp; Business Processes</i> Civitas Grant pays \$20K-year1, \$10K-year2, <b>\$0-year3</b> (IT NAF) Needed by Financial Aid Office for FAO Self-Service and Automations (ONGOING)
<b>CampusLogic Financial Aid System (NEW)</b>	30,000	-	G2G - Big Data and Paperless Initiative (IT NAF)
Softdocs Upgrade to eRetrieve (NEW) - 1-TIME (PHASE 1 - FY2019)	-	-	
Softdocs Upgrade to eRetrieve (NEW) - 1-TIME (PHASE 2 - FY2020)	-	<b>70,000</b>	SoftDocs Upgrade to SoftDocs Etrieve Content
<b>SoftDocs Annual Maintenance and Support</b>	42,627	-	Document Imaging System and Repository
	-	-	MISC. Colleague IT projects
	<u>82,627</u>	<u>80,000</u>	
<b>UOG Online / Distance Education</b>			
DE Resource Support	<u>10,000</u>	<u>-</u>	<i>Up to 5,000 Additional Students Online by 2025</i> DE support team under TADEO, start up subsidy. Manpower support from existing faculty and staff.
	10,000	-	
<b>Grand Total</b>	<b>\$ 544,533</b>	<b>\$ 380,000</b>	
Contracts	344,533		<b><i>FY 2019 v. FY 2020 Difference:</i></b>
Personnel	200,000		<b><i>\$173,249.81</i></b>
Total	<u><b>\$ 544,533</b></u>	<b>FY 2020</b>	



# UNIVERSITY OF GUAM FY2020 Special Appropriations Fund Budget

Account Name: WERI GUAM HYDROLOGIC SURVEY

Signature-Dept Head: Dr. John Jenson

Account Number: 10-30-430002-R-5

## Quarterly Breakdown

### Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
SPECIAL APPROPRIATION FUNDED BY THE GUAM LEGISLATURE	260,222				
	\$ 260,222	65,056	65,056	65,056	65,056

### A. SALARIES AND BENEFITS

FACULTY/RESEARCH ASSISTANT(S) SALARY AND FRINGE BENEFITS (Please attach staffing pattern)	\$ 135,645	33,911	33,911	33,911	33,911
---	------------	--------	--------	--------	--------

### B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
None					
Justification / Notes:	Total FY20	\$ -			

### C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
CONTRACTUAL SERVICES FOR RESEARCH/WEBSITE			31,500				
Justification / Notes: USGS Modelling Support; Contract with Dr Heitz for UAV Project; Contract for Webmaster Services	Total FY20	\$ 31,500		7,875	7,875	7,875	7,875

### D. SUPPLIES

Item	Qty	Cost	Total				
OFFICE SUPPLIES/OTHER SUPPLIES & MATERIALS			10,500				
Justification / Notes: Computer workstations, UAV Hardware	Total FY20	\$ 10,500		2,625	2,625	2,625	2,625

### E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
COMPUTER EQUIPMENT/SOFTWARE FOR GIS LABORATORY			15,219				
Justification / Notes: Software and Licenses	Total FY20	\$ 15,219		3,805	3,805	3,805	3,805

### F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
TUITION & FEES FOR RESEARCH ASSISTANTS			11,336				
Justification / Notes: WERI Graduate and Undergraduate Research Assistants on GHS projects	Total FY20	\$ 11,336		2,834	2,834	2,834	2,834

### G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
INCREASE STORAGE SPACE (CONTAINER)			10,000				
REFURBURSHING HOUSE 5			20,000				
Justification / Notes: General Maintenance of House 5, remove asbestos tiles in House 5, repair roof leaks	Total FY20	\$ 30,000.00		7,500	7,500	7,500	7,500

### H. UTILITIES: Power, Water, Telephone

Item	Total				
None	-				
Total FY20	\$ -				

### I. Transfer for F & A Fees: 10%

	\$ 26,022	6,506	6,506	6,506	6,506
--	-----------	-------	-------	-------	-------

Annual Surplus (Deficit) \$ (0) 0 0 0 0

# UNIVERSITY OF GUAM FY2020 Special Appropriations Fund Budget

Account Name: Guam Aquaculture Dev and Training Center

Signature-Dept Head: Dr. Lee S. Yudin

Account Number: 61-30-200004-R5

## Quarterly Breakdown

### Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Special Approx from Gov Guam	114,402				
	\$ 114,402	28,600	28,600	28,600	28,602

### A. SALARIES AND BENEFITS

3 to 4 Limited Term Employees	\$ 60,000	15,000	15,000	15,000	15,000
-------------------------------	-----------	--------	--------	--------	--------

### B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total

Justification / Notes:	Total FY20	\$ -				
------------------------	------------	------	--	--	--	--

### C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total
Maintance contract			15,000

Justification / Notes:	Total FY20	\$ 15,000	3,750	3,750	3,750	3,750
------------------------	------------	-----------	-------	-------	-------	-------

### D. SUPPLIES

Item	Qty	Cost	Total
Feed			28,000

Justification / Notes:	Total FY20	\$ 28,000	7,000	7,000	7,000	7,000
------------------------	------------	-----------	-------	-------	-------	-------

### E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total
Pumps and Blowers			9,000

Justification / Notes:	Total FY20	\$ 9,000	2,250	2,250	2,250	2,250
------------------------	------------	----------	-------	-------	-------	-------

### F. MISCELLANEOUS Expense

Item	Qty	Cost	Total

Justification / Notes:	Total FY20	\$ -				
------------------------	------------	------	--	--	--	--

### G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total
Renovations			2,402

Justification / Notes:	Total FY20	\$ 2,402.00	600	600	600	602
------------------------	------------	-------------	-----	-----	-----	-----

### H. UTILITIES: Power, Water, Telephone

Item	Total
Power	-
Telephone	

	Total FY20	\$ -				
--	------------	------	--	--	--	--

### I. Transfer for F & A Fees: 10%

--	--	--	--	--	--	--

Annual Surplus (Deficit)	\$ -	0	0	0	0
--------------------------	------	---	---	---	---